



**Portsmouth**  
CITY COUNCIL

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# NOTICE OF MEETING

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## LICENSING POLICY COMMITTEE

**WEDNESDAY 5 NOVEMBER 2008 AT 9.30AM**

**EXECUTIVE MEETING ROOM, 3RD FLOOR, THE GUILDHALL**

Telephone enquiries to Lucy Wingham/Karen Martin, 023 9283 4662

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(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

### **A G E N D A**

- 1. Declaration of Members' Interests in Accordance with Standing Order No 14**
- 2. Minutes of the Licensing Committee meeting held on 26 September 2008**

The minutes of the Licensing Committee meeting held on 26 September 2008 are attached.

**RECOMMENDED that the minutes of the Licensing Committee meeting held on 26 September 2008 be agreed and signed by the chair as a correct record.**

- 3. Minutes of the Licensing Sub Committee meetings held on 17 and 24 September 2008.**

The minutes of the Licensing Sub Committee meetings held on 17 and 24 September 2008 are attached.

**Recommended that the minutes of the Licensing Sub Committee meetings held on 17 and 24 September 2008 be agreed.**

**4. Review of Licensing Fees – Consideration of Objections**

(TAKE IN REPORT BY THE LICENSING MANAGER)

Purpose

The purpose of this report is for the Committee to consider objections that have been made in relation to the proposed increase to the level of fees payable in respect of private hire and hackney carriage licences.

**Recommended that the Committee consider the objections received in response to the proposed increase in licensing fees and decide to approve the increase in licensing fees in respect of hackney carriage and private hire vehicle licences and private hire operator licences, without modification and as set out in the Licensing Committee report of 26 September 2008.**

**5. Licensing Committee – Training for Members**

As members are aware, it is essential that each and every Councillor sitting on the Licensing Committee receives suitable training on the role and responsibilities of the Licensing Authority and how this relates to determining licensing policy and considering individual applications.

Members must attend these training days in order to undertake such a role on the Committee. Existing members must also attend annual refresher training.

Officers have organised a day of training for Licensing Committee members for Thursday 14 May 2009 and a provisional date has also been booked for Thursday 20 May 2010.

These dates will be added to the civic diary.